



T U L S A

PUBLIC SCHOOLS

TLE Observation Form Speech-Lang. Path./School Psychologists 2014-2015

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Educator Name: _____ School Name _____

Evaluator Name: _____

	Obs. 1	Obs. 2	Obs. 3
Date			
Obs. Conf. Date			
Educator's Initials			
Observer's Initials			

#	Domain Indicator	Indicator No.	Observer's Coding: 3, +, -, N/A, or N/O.	Dimension
	3 — Effective		Obs. 1 Obs. 2 Obs. 3	
	Rubric's description of professional proficiency at a 3-Effective level.			
	<p>Note: The observation rating should reflect the evaluator's intentional study and analysis of the teacher's classroom performance and other factors that quantify the impact of the educator—up to, and including, the date of the classroom observation.</p>			
	Comments:			
	Insert comments, dates, observation notes, evidence collected to date, etc.			

1	Domain: Organization and Management			Dimension: Work Area Environment
	The Professional optimizes the physical working environment to assure efficacy/ student learning advantage.			
	3 — Effective		Obs. 1 Obs. 2 Obs. 3	
	The work environment is organized for providing learning opportunities, order, cleanliness, safety and ease of traffic flow.			
	Physical resources are well placed in locations			
	Comments:			
	Insert comments, dates, observation notes, evidence collected to date, etc.			

2	Domain: Organization and Management			Dimension: Preparation and Delivery of Services
	The Professional plans and prepares for delivery of services.			
	3 — Effective		Obs. 1 Obs. 2 Obs. 3	
	Ensures materials and equipment are ready at the start of each session.			
	Effectively schedules and prioritizes delivery of services.			
	Comments:			
	Insert comments, dates, observation notes, evidence collected to date, etc.			

3	Domain: Organization and Management	Dimension: Compliance		
The professional will maintain accurate student records.				
3 — Effective		Obs. 1	Obs. 2	Obs. 3
<p>Maintains records that are clear, organized, and reflect delivery of service.</p> <p>Completion of IDEA documents as outlined by district, state, and federal guidelines.</p> <p>Meets timelines for IDEA documents as outlined by district, state, and federal guidelines</p> <p>Routinely participates in CST process.</p>				
Comments:				
<i>Insert comments, dates, observation notes, evidence collected to date, etc.</i>				

4	Domain: Organization and Management	Dimension: Discipline		
The Professional clearly defines expected student behavior.				
3 — Effective		Obs. 1	Obs. 2	Obs. 3
<p>Establishes standards of conduct, implements with consistency, and ensures that students are aware of behavioral expectations.</p> <p>Monitors the behavior of students in the work environment.</p> <p>Stops inappropriate behavior promptly and consistently with an appropriate voice level / word choice.</p>				
Comments:				
<i>Insert comments, dates, observation notes, evidence collected to date, etc.</i>				

5	Domain: Instructional Support	Dimension: Skill Knowledge		
Adherence to Professional Responsibilities and Standards				
3 — Effective		Obs. 1	Obs. 2	Obs. 3
<p>Demonstrates knowledge of current district and IDEA policies and procedures.</p> <p>Demonstrates knowledge of child and adolescent development in choice of materials and assessments.</p>				
Comments:				
<i>Insert comments, dates, observation notes, evidence collected to date, etc.</i>				

6	Domain: Instructional Support	Dimension: Evaluation and Assessment		
The professional is able to select and administer individualized assessments				
3 — Effective		Obs. 1	Obs. 2	Obs. 3
Selects and administers appropriate tests as determined by professional standards.				
Comments:				
<i>Insert comments, dates, observation notes, evidence collected to date, etc.</i>				

7	Domain: Instructional Support	Dimension: Evaluation and Assessment		
The professional interprets test data and assessment.				
3 — Effective		Obs. 1	Obs. 2	Obs. 3
Accurately interprets test data and provides written documentation to determine IDEA eligibility.				
Comments:				
<i>Insert comments, dates, observation notes, evidence collected to date, etc.</i>				

8	Domain: Instructional Support	Dimension: Delivery of Services		
Designs and implements appropriate student plans.				
3 — Effective		Obs. 1	Obs. 2	Obs. 3
Design and implement appropriate IEP student goals. Provide services as stated on the IEP.				
Comments:				
<i>Insert comments, dates, observation notes, evidence collected to date, etc.</i>				

9	Domain: Instructional Support	Dimension: Delivery of Services		
Provides consultation for improvement of student performance.				
3 — Effective		Obs. 1	Obs. 2	Obs. 3
Provides consultation for improved student performance to school staff, prior to student eligibility for IDEA and students receiving IDEA services.				
Comments:				
<i>Insert comments, dates, observation notes, evidence collected to date, etc.</i>				

10	Domain: Professional Growth and Continuous Improvement			
	Uses professional growth as a continuous improvement strategy.			
	3 — Effective	Obs. 1	Obs. 2	Obs. 3
Participates in the required minimum hours of professional development updating their content knowledge and current professional practices.				
Comments:				
<i>Insert comments, dates, observation notes, evidence collected to date, etc.</i>				

11	Domain: Professional Growth and Continuous Improvement			
	Exhibits Behaviors and Efficiencies Associated with Professionalism.			
	3 — Effective	Obs. 1	Obs. 2	Obs. 3
Exhibits consistent reliability-based behavior patterns as evidenced by punctuality and dependability; adhering to prescribed arrival and departure times; following notification and reporting procedures for absences; complying with reporting timelines and other time sensitive information / compliance requests.				
Comments:				
<i>Insert comments, dates, observation notes, evidence collected to date, etc.</i>				

12	Domain: Interpersonal Skills			
	Effective Interactions and Communications with Stakeholders.			
	3 — Effective	Obs. 1	Obs. 2	Obs. 3
Interacts with families in a timely, consistent, positive and professional manner.				
Complies with school procedures for communicating with families and makes an effort to engage families in the educational program.				
Uses effective communication skills with students and staff..				
Demonstrates communication skills (oral, written and nonverbal) that are clear, considerate, positive and rarely requires further explanations.				
Collaborates appropriately and makes decisions that reflect genuine professional consideration.				
Comments:				
<i>Insert comments, dates, observation notes, evidence collected to date, etc.</i>				

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Leadership

3 — Effective

Obs. 1

Obs. 2

Obs. 3

Participates in school events when asked.

Participates in school and district projects when asked.

Finds ways to contribute to the profession and follows through.

Assumes a proactive role in addressing student needs.

Comments:

Insert comments, dates, observation notes, evidence collected to date, etc.